**Application for Internal University Research Funding**

**Funding Line “Innovative Projects and Startups”**

**1. Applicant (project lead; further persons involved are listed in Appendix A1)**

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| --- | --- | --- | --- | --- |
| Form of address: | Ms./Mr./Mx. | |  |  |
| Last name, first name: |  | | Year of birth: |  |
| Academic degree: |  | | Position: |  |
| Institute / Chair /  Seminar / Faculty: |  | | | |
| Phone: |  | Email: |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Information on your own position: |  | End date: MMMM DD, YYYY (at least six months after submission of the application) | |
|  |  |  | |
|  |  | Permanent contract | |
|  |  |  | |
| Reference number for the position: | |  |  |

**2. Funding line: Innovative Projects and Startups**

|  |  |
| --- | --- |
| Topic/project/startup proposal: |  |

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| --- | --- |
| Proposed sum: | (*round up to the nearest 10.- €. Maximum of 5,000 or 15,000 €*) |
| Proposed duration: | (*maximum of six months*) |
| Start and end date: |  |

|  |  |
| --- | --- |
| Abstract: | *Maximum of 400 words; taken from the project description*  **Please aim for general comprehensibility in your abstract.**  In the abstract, please include the following points:  - **necessity** of the funding; if applicable, particular level of urgency  - outline of the project and possible applications  - **originality** of the idea/project: what is new/innovative?  - **third-party funding** you are pursuing (funding institution, funding program, amount of funding) |

Enter the information for applying for third-party funded projects here:

Funding institution or potential exploitation partner:

(e.g., Federal Ministry for Economic Affairs and Climate Action of Germany)

Funding program:

(e.g., EXIST Transfer of Research)

Cooperation partners:

Financial scope of the application:

(if a consortium, the complete sum and JGU’s share)

Planned submission date:

Planned start date of the third-party funded project:

Planned duration of the third-party funded project:

**3. Attachments**

|  |  |
| --- | --- |
| Please include the following documents when submitting this application: |  |
| * Project description (maximum of 3-5 pages) using the template on the Research and Technology Transfer homepage |  |
| * In case of co-financing: Financial budget including all expected expenses |  |
| * Brief CV of the applicant |  |
| * Underlying invention disclosure, patent application, or publication |  |
| * Offer for a potential analysis/idea validation/business plan support from an external service provider |  |

**4. Declaration by the applicant (the bearer of responsibility/project lead)**

**I affirm** that I have disclosed any and all applications for co-financing for this or similar projects submitted to other funding programs of the university (e.g., to high-potential and core research areas, see below) or other funding possibilities and that **double financing through third parties will not occur**.

**I hereby also assure** that a copy of the application has simultaneously been sent to the **responsible dean’s office**.

**I hereby also assure** that the (third-party) funds acquired for the project described here will be processed and administered by Johannes Gutenberg University Mainz.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date, Signature of the applicant (the bearer of responsibility/project lead)

**5. Advising session**

**I (the applicant) affirm** that I have had an advising session with Technology Transfer [Technology Transfer | Research and Technology Transfer (uni-mainz.de)](https://forschung.uni-mainz.de/technologietransfer/) or JGU’s Startup Center [Startup Center Johannes Gutenberg University | Research and Technology Transfer (uni-mainz.de)](https://forschung.uni-mainz.de/startup-center/) prior to submitting this application. In case of applications for EU programs, the applicant must also have an advising session with the [EU Office](https://forschung.uni-mainz.de/kontakt/eu-office/) ([email](mailto:eu-office@uni-mainz.de)).

The advising session took place on MMMM DD, YYYY, with **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6. Declaration by the head of institute/seminar or the equivalent higher-level structural unit**

This application has the support of the **head of the institute/seminar/equivalent higher-level structural unit** (*please cross out what is not applicable*). The work space (room, equipment, laboratory space) needed for carrying out the project is available.

*If the applicant and the head of the institute/seminar are the same person, the application must be signed by their deputy.*

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of applicant | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date, signature of applicant |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of head of institute/seminar | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date, signature of head of institute/seminar |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Stamp of head of institute/seminar | |  |