

Information sheet on invention disclosure

General information:

Please always send the invention disclosure in a sealed envelope by internal mail to the Research and Technology Transfer Department.

If you have any questions about the invention disclosure that go beyond the scope of this information sheet, please feel free to contact Ms. Alexandra Fischer (Tel: 39-27862) or Mr. Eric Liebold (Tel: 39- 31348) at any time.

You can also find detailed information about inventions and patents on the homepage of the German Patent and Trade Mark Office (www.dpma.de).

Point 2: Inventors involved

An inventor is anyone who has made an independent contribution to the invention. If applicable, please also include external co-inventors, for example from cooperating companies or other research institutions, as well as independent inventors who are not employed at JGU (students, scholarship holders, etc.). If there is not enough space for all inventors on the invention disclosure form, please attach a separate list.

Point 3: Percentage share of the invention

Please indicate the percentage share in the development of the invention held by the inventor named in point 2.

Point 4: Creation of the invention

If the invention was created as part of a funded project or a cooperation with third parties, please provide us with the title of the funding program and the funding provider and/or the project or contractual partners. If available, please enclose the relevant documents with the invention disclosure.

Point 5: state of development

Please describe the current state of the development of your invention, e.g. with regard to maturity, existence of a prototype, utilization ideas, etc.

Point 6: Has the invention already been presented to the public?

An invention is only patentable if it has not been presented to the public. Problematic publications also include scientific publications, lectures or publications of any kind written by the inventor (including on their own website or the JGU website)!

Presentations within your working group are unproblematic as long as no external third parties participate.

Therefore, please be sure to contact the technology transfer office **before** any planned publication.

Point 7: Is a publication planned?

Please indicate when you would like to publish. Publication is possible without any problems as soon as a patent application has been filed with the relevant patent office. Please bear in mind that we need some time to assess the invention and prepare a patent application.

Point 8 Exploitation of the invention

The aim of patenting is to make the invention available for commercial use. Can you already estimate for which industry, companies or target groups your invention could be of interest? Are there already interested parties for your invention or are you planning a spin-off?

Point 9: Keywords / catchphrases that describe the invention

Keywords help us to evaluate your invention in the best possible and most timely manner. In particular, please provide us with synonyms of the most important terms that are known among experts.

Point 10: Have other intellectual property rights already been applied for?

Only those intellectual property rights are relevant that touch on the subject area of the invention disclosure.

Point 11: Description of the invention

The questions provide a framework that you can use as a guide, but please do not regard them as exhaustive.

Please bear in mind that although we have basic scientific and technical knowledge, we do not have in-depth information about your field of expertise. We therefore ask you to describe the invention in such a way that non-specialists can understand the inventive idea; a publication draft is **not** sufficient to describe the invention.

Signature field:

External inventors from other research institutions or companies do not have to sign. JGU employees and independent inventors (students, scholarship holders, etc.) must sign.