**Application for Internal University Research Funding**

**Funding in Art and Music**

**1. Applicant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title: | Ms./Mr./Mx. | |  |  |
| Last name, First name: |  | | Year of birth: |  |
| Academic degree: |  | | Position: |  |
| Institute / Chair /  Department / Faculty: |  | | | |
| Telephone: |  | E-mail: |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Information about your position: |  | Temporary contract until: MMMM DD, YYYY (At least 6 months after application) | |
|  |  |  | |
|  |  | Permanent contract | |
|  |  |  | |
| Job number (“*Stellennummer*”): | |  |  |

**2. Funding line: Promotion of Third Party-Funded Research**

|  |  |
| --- | --- |
| Title/Topic: |  |

|  |  |
| --- | --- |
| Application sum: | (*round up to the nearest €10, max. €20,000*) |
| Requested term: | *(max. 12 months)* |
| Start and end date: |  |

|  |  |
| --- | --- |
| Abstract: | *Max. 400 words; same as in the project description*  **Please put emphasis on generally understandable language in the abstract!**  Please provide the following details in your abstract:  - **Necessity** of funding, particular urgency (if applicable)  - Outline of the **project idea** (What problem will you address? What solution will you propose? Why is the project relevant?)  - **Originality** of the project idea (What about it is new, groundbreaking, …?)  - Targeted **third-party funding** (funding institution, funding program -if applicable-, amount of funding)  - **Distinction** from other of the applicant’s own completed and ongoing research projects |

Include details on the application for third party-funded projects here:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Funding institution: | *(e.g. foundation, EU)* | | | | Collaboration partners: |  | |
| Funding program: | *(e.g. individual application / individual research grant / temporary positions for PIs)* | | | | | | |
| *Financial scope of the application:*  *(in the case of consortia, please list the total and the JGU share)* | |  | | Planned term of the third party-funded project (including exhibition or concert dates): | | |  |
| Planned date of submission: | |  | | | | | |
| Planned starting date of the third party-funded project: | | |  | | | | | |

**3. Attachments**

Please enclose the following documents in a second **separate PDF file**:

|  |  |
| --- | --- |
| Project description (max. 3–5 pages), see template on the Research and Technology Transfer website |  |

|  |  |
| --- | --- |
| In the case of complementary financing: finance plan with a list of all costs incurred |  |

|  |  |
| --- | --- |
| Artistic/academic CV of the applicant |  |

|  |  |
| --- | --- |
| Publications/concerts/exhibitions or similar creations of the applicant (within the last 5 years) |  |

|  |  |
| --- | --- |
| List of previous (third party) funded projects, see template in the project description (5 years back) |  |

**4. Declaration of the applicant**

**The applicant confirms** that they will disclose all applications for complementary funding for this or similar projects submitted to other funding programs at the university (e.g. high-potential and top-level research areas, see below) or to other funding agencies promptly and without further request, and that **double funding from third parties is excluded**.

Furthermore, **the applicant confirms** that a copy of the application was forwarded to the **appropriate Dean's Office**.

If the application covers a topic of a **high-potential or top-level research area**

([https://research-profile.uni-mainz.de/research-initiative/](http://www.uni-mainz.de/forschung/2140_DEU_HTML.php)),

an additional copy of the application was sent to the **spokesperson of the research area**.

**Complementary funding** in a high-potential or top-level research area **is possible in the amount of €\_\_\_\_\_\_\_\_/ is not possible** *(strike through what does not apply)*.

Furthermore, **the applicant hereby confirms** that the third-party funds raised as a part of the project described here will be processed and administered by Johannes Gutenberg University Mainz.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date, applicant’s signature

**5. Declaration of the head of the institute/department or the equivalent higher-level structural unit**

The present application is approved by the **head of the institute/department/faculty** (*please select the authorized signatory from your higher-level structural unit, strike through what does not apply)*. The appropriate working facilities (room, equipment) for the realization of the project will be provided.

*If the applicant and the head of the higher-level structural unit are the same person, the application must be signed by the deputy*.

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicant’s name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date, applicant’s signature |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of the head of the higher-level structural unit | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date, signature of the head of the higher-level structural unit |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Stamp of the structural unit | |  |