**Application for „Inneruniversitäre Forschungsförderung“**

**Promotion of Third Party fund Raising**

The application form is exclusively for internal use and needs to be submitted in addition to the project description

in a separate pdf file.

**1. Applicant**

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| --- | --- | --- | --- |
| Title: | Ms/Mr/Mx |  |  |
| Last name, First name: |  | Year of birth: |  |
| Academic degree: |  | Position: |  |
| Institute / Chair /Department / Faculty: |  |
| Telephone: |  | E-Mail (uni-mainz.de): |  |

|  |  |  |
| --- | --- | --- |
| Information on your own position:  |  | temporary until: DD.MM.YYYY (at least 6 months after application) |
|  |  |  |
|  |  | permanent |
|  |  |  |
| Job number (“Stellennummer”): |  |  |

**2. Funding line: Promotion of Third Party Fund Raising**

|  |  |
| --- | --- |
| Seed funding for Third Party Fund Raising (national / international) |  |
| Seed funding for joint RMU projects (RMU initiative funding for research) |  |
| Support for EU projects (excluding ERC) |  |

|  |  |
| --- | --- |
| **Title/topic:** |  |

|  |  |
| --- | --- |
| Application sum: | (*round up to nearest 10 €)* |
| Duration of the project: | (*max. 12 months*) |
| Start and end date: |  |

|  |  |
| --- | --- |
| Abstract: | *Max. 400 words; same as in project description***Please put emphasis on generally understandable language in the abstract!** Please provide the following details in your abstract:- **Necessity** of funding, special urgency (if applicable)- **Project idea** (what problem will you address? what solution will you propose, why is the project relevant?)- **Innovativeness** of the project idea: what is new, ground breaking, …- Targeted **third party funding** (funding agency, funding line -if applicable-, amount of funding)- **Distinction** from other own finished and ongoing research projects |

Insert here details on the application for third party funded projects:

|  |  |  |  |
| --- | --- | --- | --- |
| Funding agency: | *(e.g. DFG; Foundation; EU)* | Collaboration partners: |  |
| Funding line/Call: | *(e.g. individual application / individual research grant / Temporary positions for PIs)* |
| Financial dimension of the application:*(in case of consortia the total and the JGU share)* |  | Planned duration of the third party funded project: |  |
| Planned date of submission: |  |
| Planned starting date of the third party funded project: |  |

**3. Attachments**

Please enclose the following documents in a **separate pdf file**:

|  |  |
| --- | --- |
| Project description (max. 3 - 5 pages), see template on the FT homepage |  |

|  |  |
| --- | --- |
| Academic CV of the applicant |  |

|  |  |
| --- | --- |
| ***Optional:*** *Publication list of the applicant (publications of the last 5 years)\** |  |

|  |  |
| --- | --- |
| List of previously funded third party projects, see project description (within the last 5 years) |  |

\* *only required as long as there is no complete entry in the* [***Gutenberg Research Elements***](https://researchelements.uni-mainz.de/) *current research information system*

**4. Declaration of the applicant**

**The applicant assures** that she / he will promptly and without further request present all applications for co-funding for this or similar projects submitted to other funding programs at the University (e.g. high-potential research area / top-level research area, see below) or to other funding agencies, and that double funding is ruled out.

Furthermore, **the applicant confirms** that a copy of the application was forwarded to the **responsible dean**.

If the application covers a topic of a **research area**

(<https://research.uni-mainz.de/top-level-and-high-potential-research-areas-of-jgu/>),

a copy of the application was additionally sent to the **spokesperson of the research area**.

Co-funding from a research area **is possible, in the amount of €\_\_\_\_\_\_\_\_/ is not possible** *(delete as applicable).*

Furthermore, **the applicant assures** that the third party funds raised as a result of the seed project will be financially handled and administrated through Johannes Gutenberg-University.

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Date, signature applicant

**5. Management of research data**

**The applicant assures** to acknowledge the guidelines for dealing with research data at JGU ([https://www.forschungsdaten.uni-mainz.de/files/2020/02/FDM-Leitlinie-für-die-JGU\_.pdf](https://www.forschungsdaten.uni-mainz.de/files/2020/02/FDM-Leitlinie-f%C3%BCr-die-JGU_.pdf)) and to follow the rules therein.

Third party funding applications often require a confirmation for long-term storage, publication or research data management from the university library (UB) or the JGU Data Center (ZDV). We ask you to contact the **“Team of experts on research data”** (“Kompetenzteam Forschungsdaten”) at an early stage (forschungsdaten@uni-mainz.de).

Research data services were consulted on: DD.MM.JJJJ with: NAME of contact person

**6. Suggestions for reviewers** *(<15 T€: no suggestions needed; 15-35 T€: external reviewers)*

Please suggest a minimum of two external reviewers (name, institution, e-mail).

**The applicant assures** that the named reviewers have no conflict of interest according to the “**Guidelines for avoiding conflicts of interest**” of the DFG.

<https://www.dfg.de/formulare/10_201/10_201_en.pdf>

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Date, signature applicant

**7. Declaration of the head of the institute/seminar or the equivalent structural unit**

The present application is approved by the **head of the institute/seminar/faculty** (*please select the person authorised to sign from your superior structural unit (not: chair), delete as applicable)*. The respective working possibilities (room, equipment, especially laboratory animals and space for their keeping in agreement with the ZVTE) for the realisation of the project are being provided.

*In case the applicant and the head of the institute are the same person, the application needs to be signed by the deputy.*

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name applicant | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date, signature applicant |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name head of the institute/seminar/equivalent | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date, signature head of the institute/seminar/equivalent |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Stamp of the institute/seminar/equivalent |

Please send the **application form (file 1** for internal use) and the **project description including all attachments (file 2** for possible external review)

• in **two separate files** in **pdf format** to [Stufe-I@uni-mainz.de](Stufe-I%40uni-mainz.de)

• as one printout with original signatures (no duplicates needed) to “Abteilung FT“ (no scans, no electronic signatures)

Please **do not include** a cover letter.